



National Power Corporation

SUPPLEMENTAL/BID BULLETIN NO. 2
to the Bid Documents for the following:

**CONSTRUCTION OF GUARDHOUSE AND PERIMETER FENCE FOR MARINDUQUE
69KV STOCKYARD UNDER PR NO. S1-M6922-001 / REF. NO. PB220425-JD**

13 APRIL 2022

All prospective bidders and authorized copy holders of the Bid Documents of the above mentioned project are hereby informed of changes as follows:

1. SECTION VIII – BIDDING FORMS, TABLE OF CONTENTS

FROM	TO
NPCSF-INFR-07a – Omnibus Sworn Statement (Sole Proprietorship) NPCSF-INFR-07b – Omnibus Sworn Statement (Partnership/Corporation/Cooperative/Joint Venture)	NPCSF-INFR-07 – Omnibus Sworn Statement

2. SEE ATTACHED FILE FOR THE FOLLOWING REVISED FORMS UNDER SECTION VIII – BIDDING FORMS:

- a. NPCSF-INFR-01
- b. NPCSF-INFR-05
- c. NPCSF-INFR-06c
- d. NPCSF-INFR-07
- e. NPCSF-INFR-10a
- f. NPCSF-INFR-10b

All other terms and conditions shall remain the same.

For the information and guidance of all authorized copy holders of the Bid Documents and prospective bidders.

For the Bids and Awards Committee:

ATTY. ROGEL T. TEVES
 Vice President, Power Engineering Services and
 Chairman, Bids and Awards Committee

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SECTION VIII – BIDDING FORMS

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- NPCSF-INFR-01 - Checklist of Technical and Financial Envelope Requirements for Bidders
- NPCSF-INFR-02 - List of all Ongoing Government & Private Construction Contracts Including Contracts Awarded but not yet Started
- NPCSF-INFR-03 - Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid
- NPCSF-INFR-04 - Computation of Net Financial Contracting Capacity (NFCC)
- NPCSF-INFR-05 - Joint Venture Agreement
- NPCSF-INFR-06a - Form of Bid Security : Bank Guarantee
- NPCSF-INFR-06b - Form of Bid Security : Surety Bond
- NPCSF-INFR-06c - Bid Securing Declaration Form
- NPCSF-INFR-07 - Omnibus Sworn Statement (Revised)
- NPCSF-INFR-08 - Contractor's Organizational Chart for the Project
- NPCSF-INFR-09 - List of Key Personnel Proposed to be Assigned to the Project
- NPCSF-INFR-10a - Key Personnel's Certificate of Employment (Professional Personnel)
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- NPCSF-INFR-11 - Key Personnel's Bio-Data
- NPCSF-INFR-12 - List of Equipment, Owned or Leased and/or under Purchase Agreement, Pledged to the Proposed Project
- NPCSF-INFR-13 - Bid Letter
- NPCSF-INFR-14 - Detailed Cost Estimate Form
- NPCSF-INFR-15 - Summary Sheets of Materials Prices, Labor Rates and Equipment Rental Rates

Standard Form No: NPCSF-INFR-01

Checklist of Technical & Financial Envelope Requirements for Bidders**A. THE 1ST ENVELOPE (TECHNICAL COMPONENT) SHALL CONTAIN THE FOLLOWING:****1. ELIGIBILITY DOCUMENTS****a. (CLASS A)****➤ Any of the following:**

- PhilGEPS Certificate of Registration and Membership under Platinum Category in accordance with Section 8.5.2 of the IRR;

OR:

- The following updated and valid Class "A" eligibility documents enumerated under "Annex A" of the Platinum Membership:
 - Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives;
 - Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post qualification requirement in accordance with Section 34.2 of the Revised IRR of RA 9184.

- The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- Tax clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR;
- Valid Philippine Contractors Accreditation Board (PCAB) license and registration for the type and cost of the contract for this Project or Special PCAB License in case of Joint Ventures.

OR:

- A combination thereof.
- Statement of all its ongoing government and private contracts if any, whether similar or not similar in nature and complexity to the contract to be bid (*NPCSF-INFR-02*)
- The Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price index, must be at least 50% of the ABC (*NPCSF-INFR-03*) complete with the following supporting documents:
 - Contract
 - Owner's Certificate of Final Acceptance issued by the project owner other than the contractor or a final rating of at least Satisfactory in the Constructors Performance Evaluation System (CPES). In case of contracts with the private sector, an equivalent document (Ex. Official Receipt or Sales Invoice) shall be submitted

This Checklist of Requirements shall be provided to prospective suppliers/contractors including all forms. Suppliers/contractors are encouraged to consult this checklist before submitting their proposals on the deadline for the submission and receipt of offers.

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(The Single Largest Completed Contract (SLCC) as declared by the bidder shall be verified and validated to ascertain such completed contract. Hence, bidders must ensure access to sites of such projects/equipment to NPC representatives for verification and validation purposes during post-qualification process.

It shall be a ground for disqualification, if verification and validation cannot be conducted due to inaccessibility of the site for whatever reason or fault of the bidder.)

- Special PCAB License in case of Joint Ventures
- Duly signed computation of its Net Financial Contracting Capacity (NFCC) at least equal to the ABC (NPCSF-INFR-04);

b. (CLASS B)

- Valid Joint Venture Agreement, if applicable (NPCSF-INFR-05)

2. Technical Documents

- Bid Security, any one of the following:
 - Bid Securing Declaration (NPCSF-INFR-06c)
OR
 - Cash or Cashier's/Manager's check issued by a Universal or Commercial Bank – 2% of ABC;
OR
 - Bank draft/guarantee or irrevocable letter of credit Issued by a Universal or Commercial Bank: (NPCSF-INFR-06a) - 2% of ABC;
OR
 - Surety Bond callable upon demand issued by a reputable surety or insurance company (NPCSF-INFR-06b) - 5% of ABC, with
 - Certification from the Insurance Commission as authorized company to Issue surety
- Duly signed, completely filled-out and notarized Omnibus Sworn statement (Revised) (NPCSF-INFR-07), complete with the following attachments:
 - For Sole Proprietorship:
 - Special Power of Attorney
 - For Partnership/Corporation/Cooperative/Joint Venture:
 - Document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)
- Organization Chart for the project (NPCSF-INFR-08)
- Duly Signed List of Contractor's Key Personnel (based on the minimum key personnel) with complete supporting documents (NPCSF-INFR-09, 10a, 10b & 11)
- Duly Signed List of Contractor's Equipment (owned, leased or under purchase agreement (NPCSF-INFR-12), with
 - Proof of ownership and/or certificate of availability issued by Equipment Lessors

This Checklist of Requirements shall be provided to prospective suppliers/contractors including all forms. Suppliers/contractors are encouraged to consult this checklist before submitting their proposals on the deadline for the submission and receipt of offers.

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- Complete eligibility documents of proposed sub-contractor, if applicable

B. THE 2ND ENVELOPE (FINANCIAL COMPONENT) SHALL CONTAIN THE FOLLOWING:

- Duly signed Bid Letter indicating the total bid amount in accordance with the prescribed form (NPCSF-INFR-13)
- Duly signed and completely filled-out Bill of Quantities (Section VII) indicating the unit and total prices per item and the total amount in the prescribed Bill of Quantities form.
- Duly Signed Detailed Estimates for each items of work showing the computations in arriving at each item's unit prices used in coming up with the bid (NPCSF-INFR-14)
- Summary sheets indicating the direct unit prices of construction materials, labor rates and equipment rental rates used in coming up with the bid (NPCSF-INFR-15)

CONDITIONS:

1. *Each Bidder shall submit one copy of the first and second components of its Bid. NPC may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.*
2. *A Bidder not submitting bid for reason that his cost estimate is higher than the ABC, is required to submit his letter of non-participation/regret supported by corresponding detailed estimates. Failure to submit the two (2) documents shall be understood as acts that tend to defeat the purpose of public bidding without valid reason as stated under Section 69.1.(i) of the revised IRR of R.A. 9184.*

Standard Form Number: NPCSF-INFR-05

JOINT VENTURE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

That this JOINT VENTURE AGREEMENT is entered into by and between: _____, of legal age, *(civil status)* _____, authorized representative of _____ and a resident of _____.

- and -

_____, of legal age, *(civil status)* _____, authorized representative of _____ a resident of _____.

That both parties agree to join together their capital, manpower, equipment, and other resources and efforts to enable the Joint Venture to participate in the Bidding and Undertaking of the hereunder stated Contract of the **National Power Corporation**.

NAME OF PROJECT

CONTRACT AMOUNT

That the capital contribution of each member firm:

NAME OF FIRM	CAPITAL CONTRIBUTION
1.	P
2.	P

That both parties agree to be jointly and severally liable for their participation in the Bidding and Undertaking of the said contract.

That both parties agree that _____ and/or _____ shall be the Official Representative/s of the Joint Venture, and are granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Joint Venture in the Bidding and Undertaking of the said contract, as fully and effectively and the Joint Venture may do and if personally present with full power of substitution and revocation.

That this Joint Venture Agreement shall remain in effect only for the above stated Contract until terminated by both parties.

Name & Signature of Authorized Representative

Official Designation

Name of Firm

Name & Signature of Authorized Representative

Official Designation

Name of Firm

Witnesses

1. _____ 2. _____

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

If the bidder is a joint venture, one of the requirements is the submission of a valid joint venture agreement.

Standard Form No: NPCSF-INFR-06c

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID-SECURING DECLARATION
CONSTRUCTION OF GUARD HOUSE AND PERIMETER FENCE FOR MARINDUQUE 69
KV STOCKYARD (LuzP21Z1318Sc)

To: **National Power Corporation**
BIR Road cor. Quezon Ave.
Diliman, Quezon City

I/We¹, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the Procuring Entity for the commission of acts resulting to the enforcement of the Bid Securing Declaration under Sections 23.1 (b), 34.2, 40.1 and 69.1, except 69.1 (f) of the IRR of R.A. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared as the bidder with the Lowest Calculated and Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/we have hereunto set my hand this ____ day of ____
20____ at _____, Philippines.

[Name and Signature of Bidder's Representative/
Authorized Signatory] [Signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

¹ Select one and delete the other. Adopt same instruction for similar terms throughout the document.

Standard Form No: NPCSF-INFR-07

Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project

Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Standard Form Number: NPCSF-INFR-10a

KEY PERSONNEL'S CERTIFICATE OF EMPLOYMENT (PROFESSIONAL PERSONNEL)

THE PRESIDENT National Power Corporation BIR Road cor. Quezon Ave. Diliman, Quezon City

Issuance Date

Dear Sir:

I am (Name of Nominee) a Licensed Engineer with Professional License No. issued on (date of issuance) at (place of issuance).

I hereby certify that (Name of Bidder) has engaged my services as (Designation) for the (Name of Project), if awarded to it.

As (Designation), I supervised the following completed projects similar to the contract under bidding:

Table with 4 columns: NAME OF PROJECT, OWNER, COST, DATE COMPLETED

At present, I am supervising the following projects:

Table with 4 columns: NAME OF PROJECT, OWNER, COST, DATE COMPLETED

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the National Power Corporation at least twenty one (21) days before the effective date of my separation.

As (Designation), I know I will have to stay in the job site all the time to supervise and manage the Contract works to the best of my ability, and aware that I am authorized to handle only one (1) contract at a time.

I do not allow the use of my name for the purpose of enabling the above-mentioned Contractor to qualify for the Contract without any firm commitment on my part to assume the post of (Designation) therefor, if the contract is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as (Designation) in any future National Power Corporation bidding or employment with any Contractor doing business with the National Power Corporation.

(Name and Signature) AFFIANT

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

One of the requirements from the bidder to be included in its Technical Envelope is a list of contractor's key personnel (viz. Project Manager, Project Engineer, Construction Safety Officer, Foremen, etc), to be assigned to the contract to be bid, with their complete qualification and experience data (including the key personnel's signed written commitment to work for the project once awarded the contract).

Standard Form Number: NPCSF-INFR-10b

**KEY PERSONNEL'S CERTIFICATE OF EMPLOYMENT
(CONSTRUCTION SAFETY AND HEALTH OFFICER)**

Issuance Date

THE PRESIDENT
National Power Corporation
BIR Road cor. Quezon Ave.
Diliman, Quezon City

Dear Sir:

I am (Name of Nominee) an Construction Safety & Health Officer with Certificate No. _____ issued on (date of issuance) at (place of issuance).

I hereby certify that (Name of Bidder) has engaged my services as Construction Safety & Health Officer for the (Name of Project), if awarded to it.

I am the Construction Safety & Health Officer of the following completed projects similar to the contract under bidding:

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____

At present, I am the Construction Safety & Health Officer of the following projects:

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the National Power Corporation at least twenty one (21) days before the effective date of my separation.

As Construction Safety & Health Officer, I know I will have to stay in the job site all the time and aware that I am authorized to handle only one (1) contract at a time.

I do not allow the use of my name for the purpose of enabling the above-mentioned Contractor to qualify for the Contract without any firm commitment on my part to assume the post of Construction Safety & Health Officer, if the contract is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as Construction Safety & Health Officer in any future National Power Corporation bidding or employment with any Contractor doing business with the National Power Corporation.

(Name and Signature)
AFFIANT

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

One of the requirements from the bidder to be included in its Technical Envelope is a list of contractor's key personnel (viz. Project Manager, Project Engineer, Construction Safety Officer, Foremen, etc), to be assigned to the contract to be bid, with their complete qualification and experience data (including the key personnel's signed written commitment to work for the project once awarded the contract).